

## Flu Shot Subsidy Program - FAQ

### How to apply for the subsidy program

Questions	Answers
How can I log in the application system for flu shot subsidy program?	Visit Takeda Health Insurance Society(KENPO) website and click the banner to apply for a flu shot subsidy program.
I realize after I have submitted my application that I have made a mistake. Can I rectify incorrect information put in the application?	Contact KENPO so that we can turn down your application and you can edit it again.
I joined Takeda recently from other company and found I could not log in to the application system.	Note that information on newly appointed and transferred staff members are updated at the beginning of each month. Therefore your information may not be up to date as it requires certain time. Contact KENPO so that we can handle it soon.

### Who can apply for the subsidy program

I am on maternity leave, childcare leave, sick leave or leave of absence. Can I apply for the subsidy program?	Yes, you can.
Recently, I added my family member as a dependent. But she/he didn't come up in the application screen.	Note that information on family members are updated at the beginning of each month. Therefore your dependent information may not be up to date as it requires certain time to do so. Contact KENPO so that we can handle it soon.
I removed my family member as a dependent. Can I still apply for the subsidy program for the member?	You can apply for the subsidy program for shots which the member receive before you remove the member as a dependent. However, this program is not applicable for shots the member receive after he/she is no longer a dependent.
I joined Takeda recently from other company. Can I apply for the subsidy program?	You can apply for the subsidy program for the shot administered after you joined Takeda. However, this program is not applicable for shots you receive before you join Takeda.
I am a retiree and the voluntary continued insured. Can I still apply for the subsidy program?	Yes. The voluntary continued insureds and their dependents can also apply.

### Attachments (receipts, etc.)

My clinic issued only one receipt for my family members. Do I have to ask the clinic to issue one receipt for each recipient?	Yes, please ask your clinic to issue one receipt for one recipient. Then you can apply with each receipt for each recipient.
Can I apply with attending physician's statement or receipt instead of a handwritten receipt(ryoushuusho)?	Any form will do as long as it includes the date received, recipient name, cost of flu shot and the description of vaccine as flu shot.
My receipt includes consultation fee as I got vaccinated at the regular health checkup. Is the receipt still good for the application?	Yes. The receipt with the cost of flu shot printed/written clearly can be subsidized only for the flu shot cost.
First visit fee was required for vaccination. Can I also apply for the subsidy program for that fee?	We're sorry but your first visit fee cannot be subsidized.
I made a mistake that I asked the clinic to issue the receipt made out to "Company Name (Takeda)". Can I still apply for the subsidy program with the receipt?	It will work as long as it includes the information such as date received, cost of flu shot and description of vaccine as flu shot.
I used my credit-card to pay for the flu shot cost. Can I still apply for the subsidy program with the receipt?	It will work as long as it includes the information such as date received, cost of flu shot and description of vaccine as flu shot.
Can I use my corporate card to pay for the flu shot cost?	No. Do not use your corporate card as Takeda Health Insurance Society is going to be subsidizing, not Takeda. * If you used the corporate card for your shot, you are required to undergo additional procedure that certifies that you used the card for your own sake.
The local government gives subsidies for a part of cost of flu shot for my child. Then how should I apply for the subsidy program provided from Takeda Kenpo?	The local subsidy is not applicable for our subsidy. You can apply for our subsidy program with the amount deducted.

### Subsidy payment method and timing

When and how are the subsidies going to be paid after I submit my application?	If nothing goes wrong with your application, the subsidy will be paid with your salary.
Am I going to receive something to notify the content of subsidy?	You will receive a crimped postcard with your "medical care cost information" on it around the middle of month when the subsidy is going to be paid. And the insureds will see "benefits, etc. from Takeda Health Insurance Society " on each pay slip.

### Check of my application status

Can I check my application status after the submission?	Yes. After submitting, you will find that your "Application Status" on the left side of the "2. Influenza Vaccine Subsidy Application" field located in the middle of the "Application Information Entry" screen will change from "Not applied" to "Application submitted".
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